



REQUEST FOR BID

Habitat for Humanity Portland Region
1478 NE Killingsworth St. PO Box 11527
Portland OR 97211 Phone: 971-501-8162

PROJECT NAME: West Lake Grove Townhomes
PROJECT LOCATION: Lake Oswego, OR
PROJECT DESCRIPTION: New construction of 23 attached townhomes
SCOPE OF WORK: MEP
DATE OF WORK: Winter 2023
BID DUE DATE: November 17, 2023

Email responses to: procurement@habitatportlandregion.org

I. INTRODUCTION

Habitat for Humanity Portland/Metro East dba Habitat for Humanity Portland Region (Habitat) has developed this Request for Bid (RFB) to help organizations and contractors bid on specific scopes of work for the construction of Habitat homes. Because Habitat is currently building 50-100 homes per year, there are ongoing opportunities for firms that can consistently demonstrate excellent performance and the abilities to achieve economies of scale.

Habitat's commitment to building affordable housing harnesses the effort and goodwill of over 3,500 volunteers per year. For more information about Habitat's mission and approach, as well as photographs of completed homes and details on our programs and projects under construction, visit our web site at <http://habitatportlandmetro.org/our-builds/>.

Habitat, as General Contractor and Owner, solicits bids for the procurement of construction-related materials and subcontracted services. Habitat makes a good faith effort to include all interested parties in the bidding process. Habitat maintains a list of vendors and solicits bid responses. In addition, Habitat advertises open bids for construction projects on industry websites and in industry publications. A list of current bid opportunities is available at <http://habitatportlandmetro.org/our-builds/bid-opportunities/>.



II. CONTRACT STRUCTURE

Habitat will serve as Owner/Developer and General Contractor for this project. If selected, Respondent firm will enter into a contract with Habitat.

III. PROCUREMENT PROCEDURE

Respondent must submit proposal per bidder instructions below in order to be considered. Incomplete or late proposals will not be considered. Proposals should be submitted electronically in PDF format.

Evaluation Criteria for Contract Award:

Selection for provision of professional services shall be made by evaluating the following factors:

1. Completeness of the bid submittal.
2. Ability to meet experience criteria.
3. Ability of Vendor to perform work within Habitat's timeline.
4. COBID certified and/or qualified MWESB and/or Section 3 status.
5. Overall cost of Vendor's proposal.

Habitat for Humanity reserves the right to:

1. Reject any or all offers and discontinue this bidding process without obligation or liability to any potential vendor.
2. Accept other than the lowest priced offer, and/or
3. Award more than one contract.

IV. BIDDER INSTRUCTIONS

Visit the [Bid Opportunities](#) page on our website and select the "New Bidder Registration" button. Fill out the registration form and select this bid package from the list. You will receive an invitation to bid with a full set of documentation from our Procore system.

If you have any questions about this bid package or the bidding process, please email us at procurement@habitatportlandregion.org.