



Scope of Work

PROJECT NAME: Myrtlewood Way

PROJECT LOCATION: 17640 NE Glisan St, Gresham, OR, 97230

PROJECT DESCRIPTION: 20 Attached Townhomes

SCOPE OF WORK: Roofing

DATE OF WORK: approx. September 1st, 2025

BID DUE DATE: February 21, 2025

1. General Requirements:

- a. Provide and install Roofing for all buildings, per plans.

2. Schedule

- a. Start: Anticipated Summer 2025

3. Durations

- a. Buildings: 3 days per building
- b. Trash enclosure: 2 days
- c. Actual dates will be communicated from the project Site Supervisor and work is to be completed within the dates provided by Habitat

4. Scope

- a. Provide all labor and materials to install roofing for all structures in accordance with approved plans, Oregon code, and manufacturer's specifications, including shingles, flashing, roofing paper, roof vents/sleeves for all roof penetrations, and anchors.
- b. Load all materials onto roof.
- c. Install attic vents at ridge. (Eave venting installed by others, contracted by Habitat)
- d. Install mechanical and plumbing roof vent flashing as detailed in approved drawings. Vents will be laid and cut out by the plumber and mechanical contractor prior to roof install. Flashing will be provided by plumber and mechanical contractor.
- e. Roofer responsible for all roof to wall flashing details, including kick-out flashings.
- f. Provide and install one roof anchor per unit at ridge.
- g. Perform roof inspections twice: after MEP rough-in, and after siding, with photo



verification of roof penetrations. Repair any damage found after roof inspections.

Common Requirements of all Vendors

- Abide by all Habitat safety requirements including but not limited to full PPE when on site (hardhat, high vis, work boots, ear and eye protection when necessary).
- No smoking is permitted on Habitat job sites.
- Contractor is responsible for reviewing complete plan set and raising any concerns before start of construction.
- Attend on-site pre-construction meeting.
- Collaborate with other trades as needed to ensure everyone's work can proceed smoothly.
- Work may not proceed until all applicable City inspections, soils special inspections, structural special inspections, and structural engineer observations have been approved.
- All work to be completed in adherence to code requirements, approved plans, and approved specifications.
- Contractor to start and end all work per agreed construction schedule in collaboration with Habitat construction superintendent and other trade partners.
- Read and adhere to all notes and details in plans.
- Provide all labor, materials, and equipment to perform scope of work, unless noted otherwise.
- Provide all material submittals required per plans.
- Adhere to all wet weather requirements as necessary.
- State any exclusions.
- Provide one point of contact with phone number and email for all scheduling, quality control, and construction issues.
- Contractor to pull applicable trade permits, pay all applicable fees and provide a copy to Habitat. City inspections will be scheduled by Site Superintendent