



Scope of Work

PROJECT NAME: Myrtlewood Way

PROJECT LOCATION: 17640 NE Glisan St, Gresham, OR, 97230

PROJECT DESCRIPTION: 20 Attached Townhomes

SCOPE OF WORK: Siding / Windows / Doors / Sunshade Install

DATE OF WORK: approx. September 1st, 2025

BID DUE DATE: February 21, 2025

1. General Requirements:

- a. Provide and install Siding / Windows / Doors and install Sunshades for all buildings, per plans.

2. Schedule

3. Anticipated Start: Summer 2025

4. Durations

- a. Windows and doors - 4 days per building
- b. Rainscreen, siding, trim - 10 days per building
- c. Actual dates will be communicated from the project Site Supervisor and work is to be completed within the dates provided by Habitat.

5. Scope

a. Windows

- i. Provide all labor to install all windows, flashings, backer rod and air dam caulking per approved plans, and window manufacturer's specifications and WRB manufacturer's specifications
- ii. Contractor to provide fasteners and metal flashings. Habitat to provide windows, self-adhered membrane (SAM), and all other materials. Materials to be compatible with Tremco Enviro-Dri WRB system.
- iii. Install windows square, plumb, and level in the rough opening



- iv. Notify Site Super if any windows are missing and unable to complete the installation.
- v. Notify Site Super if any windows are damaged. Do not install damaged windows.
- vi. Contractor to unload and stage windows.

b. Ext. Doors

- i. Provide all labor to install all exterior doors, backer rod and air dam caulking per plans and manufacturer's specs.
- ii. Contractor to provide fasteners and metal flashings. Habitat to provide doors, door hardware, and all other materials. Materials to be compatible with Tremco Enviro-Dri WRB system.
- iii. Install temporary construction locks on doors the same day the doors are installed. Temporary Construction locks provided by Habitat.
- iv. Install doors square and plumb; make necessary adjustments to ensure door locks properly and opens easily. Door is to open and close properly immediately after installation is complete.
- v. Install matching elongated screws so door is secured into the jambs. Install screws through shims to ensure proper installation.
- vi. Contractor to unload and stage doors.
- vii. Include mobilization to install final door slabs and door hardware, and adjust door as needed to perform properly.

c. Siding installation

- i. All products to be installed according to plans and manufacturer's specifications.
- ii. Provide all labor to install rain screen, siding, trim, metal flashings, escutcheon blocks, exterior caulking, SAM and quickflash per plan
- iii. Habitat to provide all self-adhered membrane, rain screen, coravent, siding, trim, escutcheon blocks, caulk, and backerrod. Contractor to provide fasteners, metal flashings, and quickflash.
- iv. Fiber cement fascia installed by others contracted by Habitat.

d. Sunshades

- i. Provide all labor to install sunshades including all components
- ii. Sunshade materials provided by habitat including fabricated metal components
- iii. Provide submittals for all materials (fasteners, flashings)



- Abide by all Habitat safety requirements including but not limited to full PPE when on site (hardhat, high vis, work boots, ear and eye protection when necessary).
- No smoking is permitted on Habitat job sites.
- Contractor is responsible for reviewing complete plan set and raising any concerns before start of construction.
- Attend on-site pre-construction meeting.
- Collaborate with other trades as needed to ensure everyone's work can proceed smoothly.
- Work may not proceed until all applicable City inspections, soils special inspections, structural special inspections, and structural engineer observations have been approved.
- All work to be completed in adherence to code requirements, approved plans, and approved specifications.
- Contractor to start and end all work per agreed construction schedule in collaboration with Habitat construction superintendent and other trade partners.
- Read and adhere to all notes and details in plans.
- Provide all labor, materials, and equipment to perform scope of work, unless noted otherwise.
- Provide all material submittals required per plans.
- Adhere to all wet weather requirements as necessary.
- State any exclusions.
- Provide one point of contact with phone number and email for all scheduling, quality control, and construction issues.
- Contractor to pull applicable trade permits, pay all applicable fees and provide a copy to Habitat. City inspections will be scheduled by Site Superintendent